

RFO report for 2 Sept 2025 PC meeting (Position 26 August 2025)

1. Financial statement

Barclays Community Account balance 29 July 2025	£67.02
Barclays Business Savings Account balance 29 July 2025	£35.89
Unity T1 balance 31 July 2025	£198.01
Unity Advance balance 31 July 2025	£32,777.63
Balance	£33,078.55
Unpresented orders requested for approval	(£3,242.87)
Net Balance (assuming approval of orders requested)	£29,835.68

2. Orders requested for approval

Paid orders in last statements	How paid	Sum
Bank fees Unity T1	DD	£12.00
Payments for approval (by Bank Transfer or Cheque)		
J Dark – Clerk salary July/August	Transfer	£624.32
J Dark – Clerk expenses July/August	Transfer	£45.78
BDC – Bin emptying	Transfer	£896.40
MJO – LSPN advert	Transfer	£48.00
CO10 – Grasscutting	Transfer	£585.60
CO10 – Grasscutting	Transfer	£403.20
CAS – website hosting	Transfer	£16.50
Gallagher – insurance renewal	Transfer	£623.07
Total unpaid orders requested for approval		£3,242.87

3. Receipts since last report

Interest Barclays	£0.12
Interest Unity	£180.70

4. Bank reconciliation

Cash book opening balance 1 April 2025	£30,595.14
Receipts	£8,221.59
Payments (assuming approval of orders requested)	£8,981.05
Cash book balance:	£29,835.68

5. Clerk pay

The clerk's hourly rate for 2025/26 has increased from £13.91 per hour to £14.35. This is the rate agreed for the grade in annual negotiations between the unions and local government employers. The council is asked to note this increase.

HMRC's holiday entitlement calculator shows that the clerk's entitlement is 38 hours per year. SALC advises that this can be paid as additional hours, as per the current arrangements. This is an increase of 4 hours compared to previous advice,

Council is asked to confirm the arrangement for salary to increase in line with the nationally agreed rate for the grade and for holiday to be paid as 38 additional hours.